

AMT Supplier Quality Terms of Service

These requirements apply to purchase orders issued to suppliers on AMT approved supplier list. By accepting this purchase order, it is understood that you agree to meet the following requirements:

1. Purchase orders for product or services that affect quality shall only be issued to suppliers on the approved supplier list, AMT.FRM.007. Purchase orders may be for individual orders or for blanket purchase orders for bulk deliveries.
2. AMT strives to use suppliers for calibration services, diamonds, test blocks etc that are certified by NVLAP, A2LA, ISO 17025, ISO 9001 or other certifying body. In the case this isn't possible, AMT Quality Manager shall approve the company for product or services by on site supplier survey or supplier self-assessment. AMT reserves the right to perform a quality assessment at the customers site with prior notification to the customer of the intent to do so.
3. All suppliers on the ASL are evaluated yearly on form AMT.FRM.007.1 and must receive a minimum score of 23 out of 33 possible points to remain on the ASL. Any supplier that does not achieve a minimum required score shall be notified and may be issued a CAR to correct the issues and removed from the list until such issues have been rectified.
4. All calibration services and purchased calibrated tools shall be traceable to NIST. AMT will issue a purchase order stating the process, products or services to be provided with required technical specifications, key characteristics, special requirements, test inspection and/or verification requirements if any and competence of personnel if required. Supplier shall comply with all AMT requirements on the PO and this form as well as all regulatory and statutory requirements as applicable.
5. AMTs interaction with suppliers may be via verbal, email or written communications to include but not limited to purchase orders, quotes, inquiries, NCR or CAR.
6. Certificates of compliance shall be provided for calibration services, test blocks, diamonds and product that has a direct effect on AMT services to customers that includes all required specifications, test results and person performing test or calibration services. Quality manager or VP shall review all product and services as received and by signing or initialing packing list or calibration records, show acceptance of the product or service.